

FINAL

AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, Leadership and Professional Development Center, August 23, 2016  
at 5:00 PM

**Board Members Present**

Deanna M. Day, President  
Jo Grant, Vice President  
Dr. Kent Paul Barrabee, Member  
Julie Cozad, Member  
Scott A. Leska, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

**Call to Order and Signing of Visitor's Register**

Ms. Deanna M. Day

Ms. Day called the meeting to order at 5:00 PM and invited any visitors who had not already signed the register to do so.

**Pledge of Allegiance**

Mr. Patrick Nelson

**Announcement of Date and Place of Next Regular Governing Board Meeting:**

Ms. Day announced the next Regular Meeting of the Governing Board on Tuesday, September 6, 2016, 5:45 PM, at the Wetmore Center, 701 W. Wetmore Road, Leadership & Professional Development Center, SE Parking Lot and Entrance.

**PUBLIC COMMENT**

There was no public comment.

**1. CONSENT AGENDA**

Ms. Day asked if there were Board Member requests to have any items addressed separately. There were none.

**ACTION: APPROVED.** MOTION: Ms. Grant moved to approve Consent Agenda items A-M,  
SECOND: Ms. Cozad, VOTE: 5-0. Appointment of personnel is effective provided all district, state, and federal requirements are met.

**A. Approval of Minutes of Previous Meetings APPROVED**

Meeting minutes for April 5, 2016 were approved as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.A. attch] (Exhibit A)

**B. Approval of Appointment of Personnel APPROVED**

Certified and classified personnel were approved and appointed, as listed in Exhibit 1.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.B.]

**C. Approval of Personnel Changes APPROVED**

Certified and classified personnel changes were approved, as listed in Exhibit 2.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.C.]

**D. Approval of Leave(s) of Absence APPROVED**

Leave(s) of Absence requests were approved for certified and classified personnel as listed in Exhibit 3.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.D.]

**E. Approval of Separation(s) and Termination(s) APPROVED**

Certified and classified personnel separations and terminations were approved as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.E.]

**F. Approval of Reclassified Position - District Substitute Coordinator APPROVED**

The Governing Board approved the retitling and reclassification of the Human Resources Specialist position responsible for the substitute placement function to District Substitute Coordinator with no change in rate of compensation.

Board Book Information: *The District recently conducted a review of the Human Resources Specialist position overseeing the substitute placement function. The job description was reviewed and compared to the current duties and responsibilities of the position. To ensure accurate representation and classification, the position was retitled and reclassified to reflect the current responsibilities and functions of the position. Attached is a revised job description. Although a revised job description was needed, a salary modification was not warranted. The scope, nature and complexity of the position remained essentially the same and therefore did not require a change in compensation. The incumbent will remain in the position and will be notified accordingly of the new title and job description.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.F.] (Exhibit 5)

**G. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,122,803.11 (Final Total) APPROVED**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:

FY 2015-2016 Encumbered

Voucher #388	\$24,469.13	Voucher #389	\$823.55	Voucher #390	\$22,752.61
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FY 2016-2017

Voucher #148	\$898,697.49	Voucher #419	\$65,393.79	Voucher #420	\$126,958.46
Voucher #421	\$3,131.53	Voucher #422	\$683,613.60	Voucher #423	\$111,413.27
Voucher #424	\$180,342.35	Voucher #425	\$5,207.33		

**H. Acceptance of Gifts APPROVED**

The Board accepted the gifts and donations listed.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.H. attch] (Exhibit 6)

**I. Approval of Parent Support Organization(s) - 2016-2017 APPROVED**

The following Parent Support Organizations were approved:

- Donaldson Parent Teacher Organization**
- Harelson Parent Teacher Organization**
- Lawrence W. Cross Middle School Parent Teacher Organization**
- Ironwood Ridge High School Cheer Booster**
- Ironwood Ridge High School Football Booster Club**

**La Cima Parent Teacher Organization**  
**Ironwood Ridge High School Men's Basketball Boosters**  
**Keeling Parent Teacher Organization**  
**Mesa Verde Parent Teacher Organization**  
**Ironwood Ridge High School Boys Soccer PAC**  
**Nighthawk Parent Organization**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.I. attch] (Exhibit 7)

**J. Approval of Out of State Travel APPROVED**

Out of state travel was approved for students and/or staff (source of funding indicated).

Board Book Information: *Travel was previously approved at the June 7, 2016 Board meeting for Patrick Nelson from the District Offices to attend the EdLeader21 6th Annual Conference in Denver, Colorado, September 27-30, 2016. Mr. Nelson is unable to attend. Blanca Cunha and Carol Tracy will be attending in his place. Approximate cost of the travel was \$1,288 but is now \$2,769.*

**K. Approval of School Facility Board (SFB) FY 2017 Capital Plan APPROVED**

The Governing Board approved the FY 2017 SFB Capital Plan as presented for submittal.

Board Book Information: *Per A.R.S. § 15-2041 C., districts are required to submit a capital plan to the School Facilities Board by September 1 of each fiscal year to request monies from the New School Facilities fund if the plan indicates a need for the construction of a new school or an addition to an existing school within the next four years (through FY 2020), or a need for land within the next ten years (through FY 2027). Attached is a copy of the School Facilities Board FY 2017 Capital Plan which is to be submitted yearly to the Governing Board for approval.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.K. attch] (Exhibit 8)

**L. Approval of Disposal of Surplus Property via PublicSurplus.com APPROVED**

Disposal of Surplus Property via PublicSurplus.com was approved as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50212039>, Item 1.L.] (Exhibit 9)

**M. Approval of Governing Board Delegate for Arizona School Board Association (ASBA) Delegate Assembly APPROVED**

The Governing Board approved and appointed Board Member Julie Cozad as Delegate to attend the ASBA Delegate Assembly on Saturday, September 10, 2016.

Board Book Information: *At the June 7, 2016 Board Meeting President Deanna M. Day was appointed as the Delegate and Vice President Jo Grant was appointed as the Alternate Delegate to attend the September 10, 2016 assembly. Ms. Day and Ms. Grant are now unable to attend the assembly. Board Member Julie Cozad has volunteered to attend as the Board's official voting Delegate.*

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Ms. Day asked the Board if there were any requests for future agenda items. Mr. Leska asked for a study of fees for sporting groups.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

**ACTION: APPROVED.** MOTION: Ms. Cozad moved that the meeting be adjourned, SECOND: Ms. Grant, VOTE: 5-0 (Voice Vote), TIME: 5:03 PM.

Amphitheater Special Governing Board Meeting Minutes  
August 23, 2016

Karen S. Gardiner  
Respectfully submitted,  
Karen S. Gardiner

Deanna M. Day  
Deanna M. Day, President

10/25/2016  
Date

Approved: October 25, 2016